

**Resolution 2018-19: 171**

**Bid Award 2019-20 Cleaning Services – School 2, School 22, School 4 and East High School (Phase 2)**

**By Board Member Norm Jones**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Move Management Consultant (Vargas Associates) prepared bid documents for the 2019-20 cleaning services (“Cleaning Services”) associated with the following Phase 2 projects: East School, Clara, Barton School No. 2, George Mather Forbes School No. 4 and Abraham Lincoln School No. 22; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from the cleaning services firms using an open public bid process at its regular meeting on January 7, 2019 (Resolution 2018-19: 95); and

WHEREAS, following RJSCB approval of the Request for Bids, the Program Manager advertised and released the bid documents for the Cleaning Services in January 2019; and

WHEREAS, the Program Manager and Move Management Consultant received bids on May 8, 2019 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the RJSCB’s Program Manager and the Move Management Consultant have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency of staffing for the cleaning services, and concluded that the apparent low bidder is capable to perform the scope of work packages and is also a qualified and a responsible bidder; and

WHEREAS, at its June 6, 2019 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Move Management Consultant and following due deliberation, approved the contract award as follows:

<b>School</b>	<b>Name of Firm</b>	<b>Not-to-Exceed PO Amount</b>
East	Charo Cleaning Services Inc. 19 Schilling Lane, Rochester, NY 14618	\$34,999
School 2	Charo Cleaning Services Inc. 19 Schilling Lane, Rochester, NY 14618	\$34,999
School 4	Charo Cleaning Services Inc. 19 Schilling Lane, Rochester, NY 14618	\$25,000
School 22	Charo Cleaning Services Inc. 19 Schilling Lane, Rochester, NY 14618	\$25,000

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant that the contract awards shall be made to the above-named firms, in the amount specified to provide the necessary cleaning services; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firms named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Tom Richards**

**Approved 4-0 with Member Cruz away and Vice Chair Schmidt not yet arrived**